

# **STEPHEN F. HURRELE, CPA**

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## **EDUCATION**

**Indiana University Kelley School of Business**  
*Master of Accounting*

**December 2012**

**Hanover College**  
*B.A., Business Administration*

**May 2005**

## **Qualifications and Technology**

- Experience with many different accounting software programs including CCH, Ultra Tax, Sage, and QuickBooks
- QuickBooks Certified User
- Member of both Tennessee CPA Society (Emerging Leaders Academy) and AICPA
- Experienced at working in a remote environment

## **PROFESSIONAL EXPERIENCE**

**Alliance Retail Group Hendersonville, TN**  
*Financial Controller*

**July 2023 - Present**

- Preparing financial reports, such as balance sheets and income statements, to provide accurate financial information for the business
- Overseeing cash flow to ensure that all funds are tracked accurately
- Predicting and preparing reports, and using advanced budgeting skills
- Overseeing standard accounting functions, such as keeping internal financial records, issuing and collecting payments, and processing payroll

**Agresta, Storms & O'Leary, PC Indianapolis, IN**  
*Tax Manager*

**August 2018 - July 2023**

- Tax planning and preparation for individuals and small business owners
- Provided outsourced accounting and controller on loan services.
- Preparation of individual and all types of corporate returns, including corporations, partnerships, not for profit, estates/trusts, and payroll. Used CCH tax prep software.
- Bookkeeping data entry and/or analysis of client provided records. Prepared and entered necessary adjustments to complete tax returns. Preparation of necessary financial statements for clients.

**Greenwalt CPAs, Inc. Indianapolis, IN**  
*Tax Manager*

**January 2016 - August 2018**

- Same responsibilities as Agresta, Storms & O'Leary, PC.

**A.C.T. Services Indianapolis, IN**  
*Senior Accountant*

**February 2015 - January 2016**

- Same responsibilities as Agresta, Storms & O'Leary, PC.

**Craig & Lange, CPA's Huntingburg, IN**  
*Staff Accountant*

**May 2013 - February 2015**

- Duties included but not limited to month end close, cash management, inventory, financial analysis, account reconciliation, and financial statement preparation.
- Preparation of individual and all types of corporate returns, including not for profit, estates/trusts, and payroll.

**CTI Group Indianapolis, IN**

**August 2011 - May 2013**

*Staff Accountant*

- Assist staff members and external auditors with monthly, quarterly, and yearly financial reporting.
- Payroll, preparation, and input of adjusting journal entries, fixed assets, intercompany transactions, invoicing, cash receipts/disbursements, account reconciliations, etc.
- Received exemplary ratings at all mid and year end reviews.

**Weaver Popcorn Noblesville, IN**

**June 2007 - August 2011**

*Inside Sales/Account Manager*

- Managed multiple accounts, including company's largest, by maintaining outside distribution center inventory levels, overseeing logistics, and acting as liaison between outside sales department and customer.
- Posted daily cash receipts to correct general ledger accounts, using Excel to track and graph sales history and goals.
- Received two promotions in span of four years.